

PDARF Approval Process

PDARF FORM – Completion Process

Signed by

Approval

University Level Approval Where applicable

Actioned by

**Global Partnership Proposal Form – Strategic Case
(formerly PDARF1)**
Note: GEG approval is required prior to UMT approval

- HoS
- VPI
- College Finance Manager
- College Principal

College Executive

global.partnerships@ucd.ie for GEG Approval
AND subsequent
UMT Approval: umt@ucd.ie (where
academic programme approval is required)

UCD
Global

**PDARF2 New Programme Proposal
(plus Global Partnership Proposal Form – Strategic
Case if programme includes external partnership)**

- HoS
- College Finance Manager
- College Principal

College Executive

UMT Approval: umt@ucd.ie

University
Secretariat

**PDARF3 New Programme Academic Structure Proposal
(PDARF2 must be approved before PDARF3 submission)**

- Head of School
- Chair of Governing Board

Governing Board

Dependent on type of new programme

Curriculum Team,
UCD Registry

**PDARF4 Collaborative Programme Supplement
(Global Partnership Proposal Form – Strategic
Case & PDARF 3/7 required)**

- Head of School
- Chair of Governing Board

Governing Board

UPB Approval: programmes@ucd.ie

Curriculum Team,
UCD Registry

**PDARF6 Structured Elective or Specialisation
Proposal/Change**

- Head of School
- Chair of Governing Board

Governing Board

Curriculum Team,
UCD Registry

PDARF7 Programme Change Proposal

- Head of School
- Chair of Governing Board

Governing Board

Dependent on type of programme change

Curriculum Team,
UCD Registry

**PDARF8 Pathway Programme Proposal
(PDARF 2 & 3 may be required also)**

- Head of School
- Chair of Governing Board

Governing Board

UPB Approval: programmes@ucd.ie

Curriculum Team,
UCD Registry

PDARF14 Derogations

Chair of Governing
Board

Governing Board

UPB Approval: programmes@ucd.ie

Curriculum Team,
UCD Registry